

# Taylor Jenkins

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## Education

### SEAFORD SENIOR HIGH SCHOOL

Anticipated Graduation

Weighted GPA: 4.0; Class Rank 3/205

Relevant Coursework: \*AC-Academic Challenge

Seaford, DE

June 2, 2023

#### Academic Challenge

- Algebra 1
- Algebra 2
- Geometry
- Functions, Statistics, & Trigonometry
- Precalculus A
- Precalculus B
- American Literature
- Writing & Research
- World Literature
- British Literature

#### Delaware Technical Community College

- ENG124 Oral Communication
- ENG121 Honors Composition
- SOC111 Sociology
- PSY121 General Psychology
- MAT281 Calculus I
- MAT282 Calculus II

#### Advanced Academic

- Biology
- Chemistry
- Spanish 3
- Integrated Physical Science
- Economics/Financial Planning
- Regional Planning/Civics
- Advanced Placement U.S. History

## Experience

### LAKESHORE MOTOR COMPANY

#### Receptionist

Seaford, DE

July 2022-Present

- Warmly welcome customers, direct them to their destination, and process payments and temporary tags
- Manage phone lines and facilitate calls with customers and staff
- Maintain an organized, clean, professional workspace and showroom
- Provide excellent customer service with a helpful and friendly attitude
- Provide clerical support via Microsoft Excel

#### Social Media Specialist

June 2022-September 2022

- Curated content across 3 social channels ensuring a cohesive online brand identity

### PIZZA KING

Laurel, DE

#### Counter Technician

January 2021-Present

- Master POS systems to handle payments
- Provide exceptional customer service
- Uphold all local COVID-19 safety protocols including increased sanitization, enforcing mask policies, and ensuring a limited capacity.
- Memorize over 30 menu items to give customized recommendations to guests
- Swiftly and successfully resolve conflict resulting in customer satisfaction 100% of the time
- Warmly greet new and returning customers and develop relationships resulting in customer loyalty

## *Leadership*

### **KEY CLUB**

#### **Vice President**

- Seek out community needs and educate members
- Coordinate schedules and volunteer hours
- Plan and execute many community service events and food drives

Seaford, DE  
August 2022-Present

### **SEAFORD SENIOR HIGH SCHOOL CLASS OF 2023**

#### **President**

- Plan community events and fundraisers
- Create a better work environment for students
- Facilitate meetings with officers

Seaford, DE  
September 2019-Present

### **EDUCATORS RISING**

#### **State Vice President of Community Service**

- Plan community events
- Visit and aid chapters across the state of Delaware

February 2022-Present

### **CHICK-FIL-A Leader Academy**

#### **Ambassador**

- Plan and execute community service events with local Chick-fil-A business
- Bridge communication between school and restaurant personnel

Seaford, DE  
October 2022-Present

### **THE ARK EDUCATIONAL RESOURCE CENTER**

#### **Volunteer Tutor**

- Assess strengths and needs of assigned child
- Create a plan based on child's needs and grades
- Communicate with teachers and parents to ensure child's success

Laurel, DE  
December 2021-Present

### **SEAFORD SENIOR HIGH SCHOOL CHEER TEAM**

#### **Co-Captain**

- Created and taught new cheers to teammates
- Managed schedules and coordinated practices

Seaford, DE  
September 2019-January 2020

## *Extra Curricular Activities*

- National Honor Society
- Talent Search
- Youth In Government
- Business Professionals of America
- Tutoring
- Youth Philanthropy Board
- Chick-Fil-A Leadership Academy
- Student Government
- Educators Rising
- Cheerleading
- Key Club

## *Honors*

- Distinguished Honor Roll
- Educators Rising State Impromptu Speech Gold Medalist
- Educators Rising State Prepared Speech Gold Medalist
- Educators Rising State Interview Gold Medalist
- Educators Rising National Interview Medalist

## *References*

**Former Talent Search Coordinator: Donna Burtelle-** [donnaburtelle@gmail.com](mailto:donnaburtelle@gmail.com)

**High school educator: Michael Lebow-** [Michael.lebow@seaford.k12.de.us](mailto:Michael.lebow@seaford.k12.de.us)